

# Final Agenda

## Second Meeting of the APFNet Board of Directors

11-12 May, 2016 Siem Reap, Cambodia

### 10/11 May, Tuesday/Wednesday: Arrival of Participants

#### Day 1: 11 May, Wednesday

09:00 - 17:00	Field Trip (Board & Council)
18:00 – 20:00	Dinner reception hosted by APFNet Secretariat

#### Day 2: 12 May, Thursday

08:30 – 09:00	On-site Registration & distribution of the meeting package
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Opening of the meeting <i>Chaired by Mr. Zhao Shucong, Chair of APFNet Board</i>	
09:00 – 09:05	Introduction to meeting participants
09:05 – 09:10	Adoption of the meeting agenda

Session 1 Membership of the Board <i>Chaired by Mr. Zhao Shucong, Chair of APFNet Board</i>	
09:10 – 09:15	Change of the ex-officio member on behalf of China, the host of APFNet Secretariat
09:15 – 09:25	Discussion and adoption of Extension of 4 One-year Directors' term

Session 2 Review of APFNet's work and plans <i>Chaired by Mr. Zhao Shucong, Chair of APFNet Board</i>	
09:25 – 09:40	APFNet Progress and Financial Report t 2015 <i>Presented by Mr. Qu Guilin, Executive Director, APFNet Secretariat</i>
09:40 – 10:00	Review and adoption of APFNet Annual Work Plan and Budget 2016 <i>Introduced by Mr. Qu Guilin, Executive Director, APFNet Secretariat</i>

Session 3 APFNet operational documents <i>Chaired by Mr. Zhao Shucong, Chair of APFNet Board</i> <i>Facilitated by Ms. Rosalie McConnell, APFNet Consultant</i>	
10:00 – 10:40	Review and Adoption of 1. APFNet Operations Manual 2. APFNet Salary and Subsidy Scheme 3. APFNet Accounting Policies 4. Procedures for Selection and Appointment of the Executive

	Director
10:40 – 11:10	Group photo and coffee break
11:40 – 12:00	Session 3 continues
12:00 – 14:00	Lunch

**Session 4 Appointment of APFNet Project Appraisal Panel 2016-2018**

*Chaired by Mr. Zhao Shucong, Chair of APFNet Board*

14:00 – 14:30	Report of Council and Secretariat recommendations on PAP 2016-2018 composition Adoption and appointment of the APFNet Project Appraisal Panel 2016-2018
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**Session 5 APFNet's way forward**

*Chaired by Mr. Zhao Shucong, Chair of APFNet Board*

*Facilitated by Ms. Rosalie McConnell, APFNet Consultant*

14:30 – 15: 10	Review and Adoption of the APFNet Strategic Plan 2016-2020 <i>Introduced by Mr. Mahendra Joshi, APFNet consultant</i>
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**Session 6 next meeting and other matters**

*Chaired by Mr. Zhao Shucong, Chair of APFNet Board*

15:10 – 15:30	Discussion on and decision of the dates and venue of the third meeting
15:30 – 15:50	Other matters Discussion on the establishment of APFNet branch office(s)
15:50 – 16:20	Coffee break

**Closing of the meeting**

*Chaired by Mr. Zhao Shucong, Chair of APFNet Board*

16:20 – 16:40	Wrap up of all decisions made as well as comments and recommendations
16:40 – 16:50	Adoption of decisions
16:50 – 17:00	Closure of the meeting
18:00 – 20:00	Dinner hosted by Chair of APFNet Board of Directors